**CHAPTER YEARBOOKS**

**(AKA Chapter Program Book or Chapter Directory)**

**Revised August 2021**

**PLEASE READ THESE GUIDELINES.**

**THERE HAVE BEEN A NUMBER OF CHANGES.**

Your chapter’s yearbook is needed by **November 1, 2021** AND must be sent to OSO as a PDF. While the book provides information to chapters about upcoming events and chapter members, the yearbook is used by state officers during chapter visits, for reports, and for communications with chapters.

This year we are asking that your yearbook be sent to the following people as a PDF attached to an email.

***1. Debby Canter president@dkgohio.org***

***2. Melodie McGee membership@dkgohio.org***

***3. Cathy Tenney editor@dkgohio.org***

**PLEASE NOTE:** All phone numbers should include area code. We must have email addresses for every member that has one! We frequently use them.

**ALSO NOTE**:

1. NO YEARBOOKS ARE TO BE PUT ON YOUR CHAPTER WEBSITE! Personal information is not protected on websites!
2. Deadline for receipt is **November 1, 2021** to earn credit toward the Gold Key requirement.

Your chapter yearbook can be set up in a format that works best for your chapter, but must be saved as a PDF to send to us. The following guidelines will help with the production of your chapter program book.

**GUIDELINES**

Cover or Title Page Information (see example below)

· Legal name of the Society – The Delta Kappa Gamma Society International · Greek chapter name and geographic location

· Name of state organization – Ohio State Organization - DKG

· Year of chapter charter

· Year/s in which the yearbook will be used

International and State Information

· Purposes and mission statement

· International Society founders and state founders

· International Headquarters basic contact information

· Current state officers, committee chairmen, and coordinators with addresses, phone numbers, and e-mail addresses

· State web site address: dkgohio.org

· Dates of future state, regional, and international meetings

Chapter Information

**(please verify that we have the most current information.)**

· Current officers with addresses (with ZIP code), phone numbers (with area code), and **email addresses.**

· Chapter chairmen and committee members

· Chapter website information

Historical Information

· Chapter founders and/or chapter charter members

· Past chapter presidents including biennium of service

Program/Meeting Information

• International program theme – TBD by new President

• Title and content of programs including dates, times, and locations · Hostesses, greeters, and other members involved in the meeting

· Service project information

· Executive board meetings including dates, times, and locations

· Special events such as orientation, induction, and Founders Day

· “The Delta Kappa Gamma Song” *(see below)*

Chapter Member Directory

**(please verify that we have the most current information.)**

· Member information including name, address (with ZIP), telephone number (with area code),

· **e-mail address (if members have an email address, you must include them.**) · Member’s professional assignment/retirement information

· Second address information for “snowbirds”

· Year of induction *(formerly known as initiation)*

· Membership classification

· Note any charter members

Optional

· Members’ birthdays

· “In Memoriam” dates

· “Telephone Tree” communication information

· Reservation/cancellation procedures for your chapter

· Reminders concerning collections in chapter

· Graphics, quotes, poetry, and members’ photographs

· Chapter rules

· Coordinating Council (if your chapter is part of a coordinating council) · Society Symbols

**Title Page**

The Delta Kappa Gamma Society International

Founded: May 11, 1929

Austin, Texas

dkg.org

Ohio State Organization

Organized: January 22, 1938

Cleveland, Ohio

dkgohio.org

Chapter Name

Organized: \_\_\_\_\_\_\_\_\_\_\_\_

*State theme*

**Passion for Our Purposes**

2021 - 2023

**Mission**

The Delta Kappa Gamma Society International promotes professional and personal growth of women educators and excellence in education.

**Vision**

Leading women educators impacting education worldwide.

**Purposes**

The Delta Kappa Gamma Society International has seven basic *purposes* that govern its program of work and study. The activities of each level of the Society implement the *purposes* of the Society. The seven *purposes* include

1. To unite women educators of the world in a genuine spiritual fellowship

2. To honor women who have given or who evidence a potential for distinctive service in any field of education

3. To advance the professional interest and position of women in education

4. To initiate, endorse and support desirable legislation or other suitable endeavors in the interests of education and of women educators

5. To endow scholarships to aid outstanding women educators in pursuing graduate study and to grant fellowships to non-member women educators

6. To stimulate the personal and professional growth of members and to encourage their participation in appropriate programs of action

7. To inform the members of current economic, social, political and educational issues so that they may participate effectively in a world society

**International Founders**

Dr. Annie Webb Blanton

Mamie Sue Bastian

Ruby Cole

Mabel Grizzard

Anna Hiss

Ray King

Sue King

Helen Koch

Lalla M. Odom

Cora M. Martin

Ruby Terrill (Lomax)

Lela Lee Williams

**Ohio State Organization Founders**

Margaret L. White

Virginia Sanderson

Alice Rosemond

Cecelia M. Fish

Alice Blair Adams

Ida M. Baker

Amelia Kirkland

Mary Kathryn Boswell (McClosky)

Mabel Dysinger

Marie Gugle

Edith M. Keller

Elfreda Littlejohn

Chloie McGlinchay

Edna Morgan

Aleda Ranft

**Communicate with Society Headquarters**

Mailing address &

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Facsimile .................................................................................. 512.478.3961

Facsimile (Information Services Department) ...........................512.474.2494 WebSite. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . www.dkg.org

**THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL**

**2020 - 2022 ADMINISTRATIVE BOARD**

**President**

Becky Sadowski

**First Vice President**

Lace Marie Brogden

**Second Vice President**

June Bowers

**Immediate Past President**

Cathy Daughterty

**Executive Director**

Nita R. Scott

**Northeast Regional Director**

Dr. Debra (Debbie) LeBlanc

**Ohio State Organization Personnel 2021-2023 Theme: Passion for Our Purposes**

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**OPEN**

**Biennial Seminar Registrar**

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**OPEN**

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**Dates to Remember**

Fall Executive Board Meeting: November 13, 2021 - Embassy Suites in Dublin, Ohio

Chapter Leadership/Spring Executive Board Meeting: June 9-10, 2022 (tentative dates)

DKG International Convention: July 12-16, 2022- New Orleans, Louisiana

**Membership information**

**Statement of Membership**: Membership in the Delta Kappa Gamma Society International shall be by invitation. Members initiated into the Society become members of chapters, state organizations and the International Society.

**Classifications of Membership: Active, Reserve, Honorary, and Collegiate**

**Active members** shall be women who are employed in educational work at the time of their election and retired women professional educators. They shall participate in activities of the Society.

**Reserve members** shall be formerly active members who are retired from educational work and are unable to participate fully in the activities of the chapter because of physical disability and/or geographical location. Reserve status shall be granted by a majority vote of the chapter. Reserve members are excused from committee work. If a Reserve member is present at a chapter meeting, she is eligible to vote.

**Honorary members** shall be women not eligible for active membership who have rendered notable service to education. They shall be privileged to participate in all activities except that of holding office.

**Collegiate members** shall be undergraduate or graduate students who meet the following criteria: a. Undergraduate student collegiate members shall (1) be enrolled in an institution offering an education degree and have the intent to continue academically and professionally in the field of education, and (2) be enrolled within the last two years of their undergraduate education. b. Graduate student collegiate members shall have the intent to continue academically and professionally in the field of education.

When a collegiate member starts her career as a paid educator, she will pay active member dues and become an active member. If a collegiate member does not pursue a career as an educator, her membership will expire upon graduation or withdrawal from the education degree program,

**THE DELTA KAPPA GAMMA SONG** Women teachers, to the calling Firmly rally, never falling,

Duty ne'er upon us palling,

Staunch, courageous, we!

Loyalty and trust e'er heeding, Mindful of our sisters needing Aid and guidance from those leading, Helpful may we be!

To Delta Kappa Gamma

Faith we pledge forever!

Hand in hand, our loyal band, Forward moving ever!

Onward! 'tis our sisters need us, Courage, Faith, and Honor lead us Wrongs in truth and justice heed us! Firmly shall we stand!

Guardians of the faith yet sleeping For our sisters watch e'er keeping, Deeds of others now we're reaping, We for others stand!

To us pioneers have given;

We return their gifts to Heaven; Work for others is the leaven That inspires our band!

Oh, Delta Kappa Gamma

In thy fold we gather;

Unity and Liberty

Shall be our watchwords ever!

Education e'er we'll further;

Each is bound to each as brother; With this faith in one another

We shall win, for aye!

—Annie Webb Blanton and Cora M. Martin