

**DELTA KAPPA GAMMA INTERNATIONAL
ALPHA DELTA STATE CONVENTION
EXECUTIVE BOARD MINUTES - APRIL 14, 2018
POLARIS HILTON - COLUMBUS, OHIO**

President Meier Bauer called the Executive Board meeting to order at 8:02 AM. She announced the wording of the finance report should be changed to “present the budget”. Aggie Moynihan, DKG International guest and Northeast Regional Representative, was introduced.

Past State President Beth Archer provided a “Moment of Inspiration”.

President’s Report

President Bauer reminded those present to continue using “sustainability and relevance” and to meet the needs of our members and also the needs of educators in our communities. She noted that the monthly newsletter is a success and that many positive comments have been received. This is a great way to communicate. Chapter newsletters are also sharing information.

Chapter presidents were encouraged to schedule chapter visits. The state officers who visit will be discussing with chapter officers the chapter’s positives and concerns.

Minutes of the October 14, 2017 Executive Board meeting

There several corrections noted:

- * “Unfinished Business” should be changed to “New Business”
- * There was no “Unfinished Business”
- * The name “Linda Lawyer” should be “Cindy Lawyer”

No other corrections were noted, and the minutes were approved.

Ann Todd, Corresponding Secretary, read Thank You notes from The Ohio History Connection, Patricia Cermak, and the Delta Kappa Gamma Society International.

Treasurer’s Report - Diana Haskell

Treasurer Diana Haskell recognized the chapter treasurers for their efficiency and hard work.

She noted several points: 1) Membership is down 5 percent and 2) a new firm, Sheldon-Reder Certified Public Accountants, Inc. will be used to file a Compilation Report and prepare the IRS form 990N for the fiscal year ending June 30, 2018.

The treasurer also presented the Strategic Plan Update with five objectives:

- 2.1 Assess and project Alpha Delta State Funds
- 2.2 Reduce costs
- 2.3 Increase members knowledge of Alpha Delta State and chapter finances (articles in the newsletter)
- 2.4 Investigate leadership development seminars for chapter treasurers and/or finance chairmen (training sessions)
- 2.5 Establish a supporting corporation (ADSOEF) which was established July 1, 2017

Committee Reports

Finance Committee - Linda Falatic, Beta Chi, Chair

The Alpha Delta State Available Funds proposed budget for 2018-2019 was presented.

Total Available Revenue - \$225,970

Total Expenses - \$225,338

Net Revenue - \$632.00

A question was asked regarding the funds allotted for the DKG International Convention in July of 2018. The answer, by President Bauer, indicated the amount was due to the expense of the Convention.

Membership Committee - Diana Kirkpatrick, Alpha Delta, Chair

It was reported by committee chair, Diana Kirkpatrick, that membership is a major concern. The Membership Committee is focused on these things:

- Sending announcement postcards to each new initiate's employer announcing her membership to DKG
- Sending a *Welcome* letter to new initiates and a *Welcome Back* letter to those reinstated
- Developing a letter to local school administrators for chapters to use in their recruitment process
- Laying the groundwork for future statewide expansion

She encouraged chapters to pass on the "Gift of Membership" challenge. To date, 31 chapters have reinstated or initiated 81 new members. Membership would like to see a huge "Buckeye" growth.

Leadership Development Committee - Cindy Lawyer, Alpha Psi, Chair

It was announced that the Leadership Workshops would be held around the State in June. The dates are:

- Monday, June 11 at Ohio Northern University in Ada
- Tuesday, June 12 at The Amish Door in Wilmot
- Thursday, June 28 at the Chillicothe Country Club in Chillicothe

The workshops are designed to help chapter presidents and their leadership team. Alpha Delta State Ohio Educational Foundation will defray a portion of the costs of these workshops as part of their commitment to leadership.

Educational Excellence Committee - Debby Canter, Delta Epsilon, Chair

The chair reported that twenty-four chapters made monetary donations to Schools for Africa. Annual chapter reports showed the following support for Early Career Educators:

- * many scholarships were awarded to college students majoring in education
- * some chapters supplied goody bags to new teachers
- * one chapter supplied gift cards to new teachers along with information about their chapter
- * many chapters provided grants for classroom supplies, professional development, and classroom projects

Chapters also supported the Foster Care Initiative in generous ways such as donations of backpacks, luggage, hygiene items, books, blankets, clothing, new shoes, socks, and underwear. Some crocheted afghans for foster homes. Other chapters donated money and/or supplies to agencies working within the foster care system.

Communications Committee - Ann Todd, Zeta Chapter, Chair

Ann Todd explained the committee has set a number of goals. One which has been accomplished, is the use of Constant Contact by the Legislative Advocate to post the legislative blog which is also posted on the ADS website.

Other goals of the committee which are ongoing are:

- Encouraging committee chairs to make any updates to the ADS website by contacting Eileen McNally, Webmaster
- Post an archival version of each edition of *The Voice* on the website
- Announce on ADS Facebook page and Twitter account
- Create Gmail accounts for State Officers and Committee Chairs for the purpose of sharing documents via Google Drive and better communication with members

- To establish specific email addresses for State Officers and/or Committee Chairs to facilitate communication as personnel changes each biennium

She also reminded those present that the deadline for submitting articles for the monthly newsletter, *The Voice*, is the 15th of the preceding month. The newsletter is sent on the 1st of the month.

Personnel Committee - Melodie McGee, Gamma Nu, Chair

The Personnel Committee is reviewing and revising documents in the Alpha Delta State Personnel Manual, developing a format for evaluations, contracts, and hiring for the positions of Webmaster, Editor of *The Voice*, and Treasurer.

Motion: Melodie McGee, Gamma Nu, moved on behalf of the Personnel Committee “that the Executive Board accept the recommendations of the Personnel and Finance Committees to contract with Eileen McNally for Alpha Delta State Webmaster services for fiscal year 2018-2019. The contract total of \$599.00 for her service is to be paid quarterly.”

No second needed. Discussion- question asked if this was in the budget and it was noted it was under “administrative” in the budget.

Motion passed.

Motion: Melodie McGee, Gamma Nu, moved “that the Executive Board accept the recommendations of the Personnel and Finance Committees to contract with Margaret Archangel for Alpha Delta State *The Voice* editor services for the fiscal year 2018-2019. The contract total of \$599.00 for her service is to be paid quarterly.”

Motion passed.

Bylaws/Policies and Procedures Committee - Judy McClanahan, Gamma Nu, Chair

The committee is working to revise and simplify the documents. The goal is to show consistency with International DKG and format with Roman Numeral, Alphabet, and Numeral designations. Proposed changes must be submitted by June 1, 2018 and will be revised, published, then voted on at the Alpha Delta State Convention, April 2019.

Nominations Committee - Linda Diltz, Beta Rho, Committee member

The nominations committee reported that forms to run for State Office are available at this convention by contacting Tammy Schroeder or by visiting the Alpha Delta State website. Applications must be submitted by December 1, 2018. Participation at the state level is encouraged and welcomed.

Unfinished Business

There was no unfinished business.

New Business

Motion: Becky Maggard, Delta Omega, moved “that the Executive Board accept the recommendation of the Finance Committee to adopt the 2018-2019 Alpha Delta State Available Fund budget as printed.” Motion was seconded by Barbara Lynn Murray, Gamma Pi. Motion passed.

Announcements

President Bauer thanked all who helped organize and carry out the operations of the Convention.

ADSOEF will hold a meeting at 11:30 AM, and all were invited to attend. They are also raffling baskets as a fundraiser.

Attendees were encouraged to check out the Chapter Showcase.

264 members registered for Convention year. The Attendance Award went to Gamma Chapter.

President Bauer adjourned the meeting at 9:36 A.M.

Respectfully Submitted,
Karen Dombrowski, Recording Secretary

Meier Bauer, Gamma Phi, President
Recording Secretary

Karen Dombrowski, Alpha Nu,

Bev Babbert, Delta Theta, Reader

Mary Jo Doebling, Beta Nu, Reader

Millie Holzer, Beta Zeta, Reader