

Installation of Chapter Officers

Installing Officer: (To audience) Members of _____(Name)_____ Chapter, the officers you have chosen to lead this chapter for the next two years stand before you. It is a privilege to be selected by one's peers, to be acknowledged for one's leadership skills.

(To incoming officers) Newly elected officers, you are aware of your impending responsibilities. In accepting the offices for which you have been selected, you indicate your commitment to the chapter, your enthusiasm for the Purposes and work of the Society, and your willingness to perform your duties to further chapter success.

Outgoing President: _____(Name)_____, you have accepted the office of president of _____(Name)_____ Chapter. As the responsibilities of the office have been explained to you by the nominations committee, will you accept the leadership of _____(Name)_____ chapter for the next two years?

Response: I will.

Outgoing First (or only) Vice President: _____(Name)_____, you have agreed to become first* vice president. As the responsibilities have been explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

Outgoing Second Vice President: _____(Name)_____, you have agreed to become second vice-president. As the responsibilities of the office have been explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

*Omit if chapter has only one vice president.

Outgoing Recording Secretary: _____(Name)_____, you have agreed to become recording** secretary. As the responsibilities of the office have been explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

Outgoing Corresponding Secretary:** _____(Name)_____, you have agreed to become corresponding secretary. As the responsibilities of the office have been explained to you by the nominations committee, will you accept this leadership position?

Response: I will.

**Omit if chapter has only one secretary.

Outgoing Treasurer:‡ _____(Name)_____, you have been selected by the chapter executive board to become (continue as) treasurer and will be a member of the executive board. We are confident that you will perform the responsibilities of this office with leadership and commitment as described to you by the nominations committee.

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‡ The recognition of the treasurer may be omitted if this officer is continuing in office. Note: Chapter treasurers are “selected by the (chapter) executive board” (*Constitution and International Standing Rules* Article VI Section A.3) and are, therefore, frequently not installed. The treasurer may be recognized, especially if she is newly appointed. Consult your Chapter Rules for specific information.

Outgoing _____ (*Name*), you have been appointed to become (*continue as*) parliamentarian
Parliamentarian: and will be a member of the executive board and advisor to chapter officers and
‡‡ members. We are confident that you will perform with leadership and commitment
the responsibilities of this position as described to you by the nominations
committee.

‡‡ The recognition of the parliamentarian may be omitted if she is continuing in office. Note: Chapter parliamentarians are appointed and “serve as a member ex officio, without vote, on the respective executive board.” (*Constitution and International Standing Rules* Article VI Section C.a.(2)) Therefore, the parliamentarian is frequently not installed. She may be recognized, especially if she is newly appointed. Consult your Chapter Rules for specific information.

Installing Officer: (*to audience*) Members of _____ (*Name*) Chapter, you have witnessed the installation of our _____ (*Dates of biennium*) officers. In order to ensure chapter success this biennium, you must cooperate with and support these new leaders. Will you accept your responsibility?

Members: We will.

Installing Officer: Newly installed officers, you have assumed responsibility for the success of _____ (*Name*) Chapter for the next two years. Each of you now has power to strengthen the chapter. Your members believe in you. You can rely on their cooperation and gain strength from their support as our Society—chapter, state organization, and international—become stronger through your leadership.

Members have expressed confidence in your abilities and your commitment to leadership. We welcome your service to _____ (*Name*) Chapter as you lead us to greater success within The Delta Kappa Gamma Society International. (*Turning to audience*) Will you join in offering your congratulations and commitment to your _____ (*Dates of biennium*) officers? (*She leads.*)