Chapter Presidents’ Calendar of Responsibilities

2014 - 2015

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| **July 2014**  Fiscal Year Begins  July 15 Chapter Treasurer’s  report due (form 15) to  Diana Haskell, State Treasurer    July 28 – August 1, 2014  Int’l Convention in Indianapolis | **August 2014**  Aug. 8 State House Tour    Aug. 8 State Officers Meeting  August 9 State Advisory Meeting | **September 2014**  First chapter meeting  of biennium    Watch for mailing about  Oct. 4 Executive Board mtg.  Encourage members to apply for state scholarships. |
| **October 2014**  Oct. 3 State Officers’ Meeting  Oct. 4 Attend State Executive Board Meeting, Christ Presbyterian Church, Columbus, Ohio    Oct. 31 Deadline for dues! | **November 2014**  Watch for Biennial Reports  from Int’l which are due Feb. 1st  Nov. 10 Chapter dues sent to Diana Haskell  Nov. 15 Deadline for filing  IRS 990 N. | **December 2014**  Reflect on your chapter’s  progress toward your  chapter goals. |
| **January 2015**    **Happy New Year!**  Work on Biennial Reports. | **February 2015**  **Feb. 1 Biennial Reports due!**  **Scholarship Applications due!**  Feb. State Advisory Mtg.  Watch for mailing about upcoming Executive Board mtg.  Register for state convention | **March 2015**  **Mar. 1 Gold Key Application**  **Deadline.**  Register for state convention. |
| **April 2015**  **April 10 – 12**  **State Convention in Columbus**  **April 11 attend Executive Board Meeting at Polaris Hilton Hotel.**  **ngnvenear!s** | **May 2015**  Register for the Biennial Seminar.  Celebrate a successful chapter year.  May 16  A.M. Boyd Meeting | **June 2015**  **June 16 - 18**  **Biennial Seminar**  **in Dayton**  Start plans for next year’s programs & projects |