Chapter Presidents’ Calendar of Responsibilities

 2014 - 2015

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|  **July 2014**Fiscal Year Begins July 15 Chapter Treasurer’s  report due (form 15) to Diana Haskell, State Treasurer   July 28 – August 1, 2014 Int’l Convention in Indianapolis |  **August 2014**Aug. 8 State House Tour  Aug. 8 State Officers MeetingAugust 9 State Advisory Meeting   |  **September 2014**First chapter meeting of biennium  Watch for mailing aboutOct. 4 Executive Board mtg.Encourage members to apply for state scholarships. |
| **October 2014**Oct. 3 State Officers’ MeetingOct. 4 Attend State Executive Board Meeting, Christ Presbyterian Church, Columbus, Ohio Oct. 31 Deadline for dues! |  **November 2014**Watch for Biennial Reports from Int’l which are due Feb. 1stNov. 10 Chapter dues sent to Diana HaskellNov. 15 Deadline for filing IRS 990 N.  |  **December 2014**Reflect on your chapter’s  progress toward your chapter goals.  |
|  **January 2015****Happy New Year!**Work on Biennial Reports. |  **February 2015****Feb. 1 Biennial Reports due!** **Scholarship Applications due!**Feb. State Advisory Mtg. Watch for mailing about upcoming Executive Board mtg.Register for state convention |  **March 2015****Mar. 1 Gold Key Application**  **Deadline.** Register for state convention. |
|  **April 2015****April 10 – 12** **State Convention in Columbus****April 11 attend Executive Board Meeting at Polaris Hilton Hotel.** **ngnvenear!s**  |  **May 2015**Register for the Biennial Seminar.Celebrate a successful chapter year.May 16A.M. Boyd Meeting |  **June 2015****June 16 - 18** **Biennial Seminar****in Dayton**Start plans for next year’s programs & projects |