

## Chapter Historian Hints

Most chapter presidents appoint a chapter historian. A historian may serve for one biennium or over a period of time. Depending on the chapter, a historian's job might include these duties:

- Organizing chapter files and historical documents
- Preparing an annual scrapbook/yearbook
- Preserving chapter history
- Researching and compiling chapter history
- Giving historical presentations or helping with Founder's Day

Some helpful hints:

If a chapter history has been started, update the information on a regular basis. Include: the list **of officers for each biennium, scholarship recipients, members involved at the state level,** noteworthy events, and causes that the chapter supported.

Remember that the chapter scrapbook is like a family album. In some cases, the chapter's only record of their history is the scrapbook. Be mindful of the paper and adhesives used. Identify each person in a photograph as well as the date and event. Think about the storage of the scrapbook. There are many excellent sources of information about scrapbooking techniques and preservation of photographs online including [www.scrapbooking.com](http://www.scrapbooking.com)

Take the scrapbook to your next new member orientation. Potential members can look through a scrapbook and get a better understanding of what the chapter accomplishes each year.

Some chapters are now using digital cameras to create bound scrapbooks that can be purchased by every member.

Help membership with a fun Founder's Day program that highlights the history of the state or your chapter. Use a Bingo or So You Want to Be a Millionaire format. Include interesting facts about previous years in your chapter's newsletters. Present chapter or state history items at chapter meetings.

Many chapters will celebrate their 75<sup>th</sup> Anniversary in the next few years. Help the president survey every member in the chapter for their ideas about the celebration and any special projects.

Always happy to help,  
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Alpha Delta State  
Historian

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